

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

for the period 3 July 2016 to 31 October 2016

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet, Cabinet Committees and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

All Key Decisions and decisions made by the Cabinet and Cabinet Committees are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the original decision maker Cabinet will take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet or a Cabinet Committee (as the case may be) can be obtained from Democratic Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Democratic Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 1366 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or that a report should be considered in public, please email Democratic Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 1366 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)

Cllr McLennan (Deputy Leader)

Cllr Farah (Housing)

Cllr Hirani (Community Well-being)

Cllr Mashari (Regeneration, Growth, Employment and Skills)

Cllr W Mitchell Murray (Children and Young People)

Cllr Pavey (Stronger Communities)

Cllr Southwood (Environment)

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Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<b>July</b>				
<p><b>Charging for Adult Social Care Services</b>            To agree to the proposal to consult for a period of 30 days on the:</p> <p>a) Implementation of a new Charging Guidance 2016 Policy which brings together the current Fairer Contribution Policy and national guidance for residential care under CRAG.</p> <p>b) Implementation of light touch assessment in accordance with the Care Act 2014.</p> <p>c) An average charge of £29.07 is made for those customers who are in receipt of services but a financial assessment has not been undertaken.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	25 Jul 2016	Head of Direct Services Tel: 020 8937 4042 nancie.alleyne@brent.gov.uk
<p><b>Mental Health Services - Contract Award</b>            To approve the award of two Mental Health Accommodation-Based Care and Support service contracts.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	25 Jul 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Wembley Housing Zone Programme – Property Acquisition</b> To approve terms for the acquisition of a property in Wembley High Road to support a rolling programme of development.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	25 Jul 2016	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<p><b>School Building Project Costs</b> To agree the approach to resolving costs associated with school building projects</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	25 Jul 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p><b>Procurement of contractor to deliver the Church End Car Park Site scheme</b> To approve the invite of tenders for the redevelopment of the Church End Car Park site.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	25 Jul 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
<p><b>National Non Domestic Rates – London Living Wage discretionary Discount scheme</b> To review and approve the continuation of the London Living Wage discretionary discount business rates scheme.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	25 Jul 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>South Kilburn Enterprise Hub</b> To consider the options appraisal for Phase 2 of the South Kilburn Enterprise Hub and approve the preferred option</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	25 Jul 2016	Interim Regeneration Manager Tel: 020 8937 6431 dale.thomson@brent.gov.uk
<p><b>South Kilburn Regeneration Programme - site 18</b> To confirm consent to restart the proposed redevelopment of Cullen House, Keniston Press, TfL offices at Premier House and the Falcon Public House (together defined as "Site 18"), which forms part of Phase 2b of the South Kilburn regeneration programme and confirm that the recommendations made in July 2011 can be relied upon by officers to secure possession of ("Site 18").</p> <p>This development has been stalled since 2012 due to safeguarding of the site by HS2 for a proposed vent shaft, ATS and tunnel route.</p>	Cabinet	Strategic Director, Regeneration and Environment	25 Jul 2016	Operational Director, Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>South Kilburn Regeneration Programme - phase 3A</b> To authorise the Cabinet's approval of a procurement strategy for an architecturally led multidisciplinary design team for the comprehensive redevelopment of Hereford House and Exeter Court, being part of Phase 3A of the South Kilburn Regeneration Programme</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	25 Jul 2016	Operational Director, Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk
<p><b>Voluntary Sector Initiative Fund - Local Grants 2016 - 2018</b> To approve recommended VSIF Grants.</p> <p><b>KEY</b></p>	Cabinet	Director, Performance, Policy and Partnerships	25 Jul 2016	Partnerships for Brent Programme Manager Tel: 020 8937 1047 diana.fitzwilliam@brent.gov.uk
<b>August</b>				
<p><b>Better Care Fund Section 75 Agreement</b> To seek approval for the Council to enter into an agreement under section 75 of the National Health Services Act 2006 with Brent NHS Clinical Commissioning Group to govern the delivery of the approved Better Care Fund Plan for 2016/2017.</p>	Cabinet	Strategic Director, Community Well-being	15 Aug 2016	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Accommodation Plus Dynamic Purchasing System (DPS) update</b>            To receive a retrospective six (6) monthly update on contracts awarded through the delegation provided to the Strategic Director, Community Well-being to call off contracts under the DPS with values up to £500,000 and a list of any new providers that have been appointed to the DPS during the same period.</p>	Cabinet	Strategic Director, Community Well-being	15 Aug 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
<p><b>West London Alliance Care Home and Supported Living Dynamic Purchasing System (DPS)</b>            To note the outcome of DPS procurement process managed by Ealing Council on behalf of Brent and 7 other participating West London Alliance councils, agree Brent Council's entry into an Access Agreement to use the DPS, and in accordance with the call off contracts process to approve delegated authority to the Strategic Director, Community Wellbeing, to award Brent related contracts above £500k.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	15 Aug 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
<b>September</b>				

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<p><b>Fair Debt Policy &amp; In-House Enforcement Agents</b> To approve policy, and decision whether to implement an in-house model for enforcement agents (bailiffs).</p> <p><b>KEY</b></p>	Cabinet	Chief Finance Officer	13 Sep 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk, Programme Management Office joanna.walton@brent.gov.uk
<p><b>Adding Bridge Park Leisure Centre to the existing tri-borough contract</b> To add Bridge Park Leisure Centre to the existing tri-borough contract.</p>	Cabinet	Strategic Director, Community Well-being	13 Sep 2016	Head of Culture Tel: 020 8937 3143 rashmi.agarwal@brent.gov.uk
<b>October</b>				
<p><b>Tudor Gardens - Contract Award</b> To approve the award of a supported living on-site care and management services contract for Tudor Gardens.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	24 Oct 2016	Head of Direct Services Tel: 020 8937 4042 nancie.alleyne@brent.gov.uk